

PO Box 24875 Christiansted VI 00824 [www.GAPOA.com](http://www.GAPOA.com)

**ARCHITECTURAL COMMITTEE REVIEW FORM**

OWNER/APPLICANT \_\_\_\_\_ RELATION IF NOT OWNER \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

LOCATION OF ACTIVITY: PLOT# \_\_\_\_\_ ESTATE \_\_\_\_\_ PWD/OLG# \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK: ( ) New Construction ( ) Addition ( ) Pool ( ) Other

DESCRIBE SCOPE OF WORK: (i.e. sq. ft. # of stories, etc.) \_\_\_\_\_

DESCRIBE THE EXISTING CONDITIONS: (ex., vacant land, existing house, etc.) \_\_\_\_\_

PROPOSED START DATE: \_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_

NAME OF ARCHITECT/DRAFTSMAN \_\_\_\_\_ NAME OF CONTRACTOR: \_\_\_\_\_

**REQUIRED DOCUMENTS TO BE SUBMITTED TO GAPOA ARCHITECTURAL REVIEW FOR REVIEW AND RETENTION:**

**These plans must be the same final versions that will be submitted to the VI Department of Planning and Natural Resources**

1. **SITE PLAN / AKA As-Built Survey.** Showing the entire project on the plot with all applicable setbacks, drainage, driveways, properly sized and engineer-stamped septic system, out buildings, topographical contours, grading modifications and ground elevations
2. **FLOOR PLAN(S)** Showing, including but not limited to, living areas, cisterns, garages, patios, guest houses, decks etc.
3. **EXTERIOR ELEVATIONS** Showing all exterior sides with overall building heights from low and high grades

GAPOA’S Architectural Review Committee recognizes that the majority of the land that comprises GAPOA’s Estates falls in or near environmentally sensitive areas such as endangered species habitat and significant natural preserves, parks and recreation areas. GAPOA *highly recommends* the following:

- (1) Buildings be sited and designed to prevent impacts which would significantly degrade areas;
- (2) All efforts be made to remove only vegetation essential to the construction of the building. Vegetation should be replanted and/or erosion mitigation action should be taken as soon as possible after construction is completed or if delays are incurred;
- (3) Driveways be constructed of permeable material(s);
- (4) Native plants be used during replanting and landscaping;
- (5) PLEASE NOTE THAT PERMITS ARE REQUIRED TO CUT VEGETATION AT THE SHORELINE;
- (6) All exterior lighting be sea turtle-friendly. PLEASE NOTE THAT, PER THE ENDANGERED SPECIES ACT & THE USVI ENDANGERED AND INDIGENOUS SPECIES ACT, THE HARASSMENT, DISTURBANCE, DISORIENTATION OR HARM OF A SEA TURTLE IS AGAINST THE LAW AND CAN RESULT IN FINES AND PRISON TIME.

I/We agree to comply with all applicable Virgin Islands territorial building requirements, (CZM, DPNR, Zoning, and Deed Restrictions) as well as the Endangered Species Act and the USVI Endangered and Indigenous Species Act and that : 1.) All property boundaries and permits shall be clearly identified and posted and remain so throughout construction and 2.) All

adjacent property owners are to be notified prior to submittal of plans to the GAPOA Architectural Review Committee and 3.) Temporary on-site toilet facilities shall be provided during the entire course of construction and 4.) Owner/and Contractor shall be responsible for any damage to existing roads and drainage systems which occur during construction. Any damage shall be corrected by Owner/ and Contractor at their expense, and 5.) Silt fence and erosion controls shall be erected and maintained throughout the course of construction, and 6.) Any and all revisions to originally submitted plans must be submitted.

The Architectural Review Committee may revoke this approval whenever there has been a false statement or misrepresentation as to a material fact in the application on which the approval was based.

The undersigned/Applicant agrees to act in good faith with respect to the requirements and recommendations contained in this document. By signing below, the Applicant confirms that it has read the Covenants and Restrictions and By-Laws available on www.GAPOA.com.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

FOR OFFICIAL USE ONLY: ( ) Approved as submitted ( ) Denied

( ) Approved with the following conditions: \_\_\_\_\_

( ) Other \_\_\_\_\_

Committee Member \_\_\_\_\_ Date \_\_\_\_\_

Committee Member \_\_\_\_\_ Date \_\_\_\_\_

Committee Member \_\_\_\_\_ Date \_\_\_\_\_

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SUPPLIMENTAL INFORMATION

GAPOA encourages sustainable development in our community. Additional information can be found on these websites:

Sea turtle friendly lighting: <http://myfwc.com/wildlifehabitats/managed/sea-turtles/lighting/#General%20Information>

Erosion control: <https://www.coralreef.gov/transportation/sederosuvi.pdf>

What to, and not to, plant, begin at pg. 28: <https://coralbaycommunitycouncil.org/landscaping-sediment-reduction/>

Permeable materials: <https://www.go-gba.org/resources/green-building-methods/permeable-pavements/>

All island green building topics: <http://www.horsleywitten.com/greenconstructiontraining/pdf/GreenConstructionUSVI.pdf>

Storm water run-off management: [http://www.horsleywitten.com/pdf/Feb2014\\_IslandBMPGuide\\_wAppendix.pdf](http://www.horsleywitten.com/pdf/Feb2014_IslandBMPGuide_wAppendix.pdf)

VI Code, refer to most relevant sections: Title 12, chapters 2, 3 and 21: <http://www.lexisnexis.com/hottopics/vicode/>